

# Support to Study Scholarship Package

## Terms and Conditions

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### 1. GENERAL INFORMATION ABOUT YOUR SUPPORT TO STUDY SCHOLARSHIP PACKAGE

1.1. Support to Study Scholarship packages may comprise one or more of the following:

- a. Financial support
- b. Accommodation support (Commencing students only)
- c. Relocation support (Commencing students only)
- d. Support to Succeed

### 2. ELIGIBILITY

2.1. To be considered for this scholarship, in addition to the individual criteria of the Accommodation, Relocation, and/or Financial Support components, students must be:

- a. Studying either online or on campus
- b. Enrolled in one of the following:
  - i. Diploma\*, associate degree, bachelor's degree, bachelor's degree with honours, graduate certificate\*, graduate diploma and master's degree.
- c. A domestic student as defined by the University of Tasmania (**University, we, us**) OR an international student who studied an Australian Senior Secondary qualification onshore in Australia in the year prior to commencing study at the University.

*\* HECS fee scholarship courses are not eligible for the Support to Study scholarship. A list of common fee scholarship courses can be found at [Fee Scholarships](#).*

### 3. DURATION

3.1. Your Support to Study Scholarship Package duration is based on a maximum of 4 years of continuous Full-time study, or 8 years part time, for a bachelor's degree. For other courses, such as a diploma, the duration will align with standard course duration. Please refer to the duration in the Course and Unit Handbook. If your degree will extend past this duration, the University may assess you for an exemption to the time limitations.

3.2. For the purposes of your application for the Support to Study package you must enrol in a minimum 37.5 credit points for each half year period to be considered full time. 25 credit points or less is considered part-time.

### 4. ASSESSMENT AND AWARDED OF SCHOLARSHIP PACKAGES

4.1. This scholarship is awarded in rounds, commencing from the scholarship opening date as advertised on the University's website. Please apply early as packages may be exhausted before the formal closing date of the scholarship.

## 5. FINANCIAL SUPPORT

- 5.1. To be eligible for the Financial Support component of the Support to Study Scholarship, in addition to meeting the general eligibility criteria set out in clause 2, Students must be:
- receiving a level of Government support in the form of Centrelink payments, such as Austudy, youth allowance, Abstudy, etc. and provide their Customer Reference Number (CRN); and/or
  - provide an Exceptional Financial Hardship document in addition to evidence to support the document as outlined in the Exceptional Financial Hardship Criteria (5.2).

**Please note:** *The Scholarships team retains the right to reject evidence and applications if they do not reasonably meet the eligibility requirements and/or exceptional circumstance criteria.*

- 5.2. The University may offer a Support to Study Scholarship when a student does not meet the eligibility criteria of the Support to study Scholarship if the student can provide evidence of two or more exceptional circumstances, in one or more of the below categories:
- Medical – where a student’s medical condition (inclusive of mental health condition) has changed.
  - Family/personal reasons including bereavement, caring responsibilities for immediate family members or financial difficulties.
  - Course related – where the University changed the arrangements for the course or unit of a study package and as a result the student is disadvantaged.
  - Employment – where a student’s employment status or arrangements changed or where their employment directly relates to their course of study, i.e., cadetship; or
  - Sporting or national service duties – where a student is required to participate in sporting at an elite level or required to undertake mandatory national service, i.e., military, army.

Evidence must be provided for the circumstance to be considered. Accepted evidence includes, but is not limited to; payslips for 6+ months, tax returns for the last financial year, medical certificates, formal diagnosis or assessments from medical professionals, letters or statements from psychologists or mental health professionals, letter(s) from employer, deployment notifications, etc.

- 5.3. Students assessed under the exceptional circumstances criteria will be assessed for the Financial component of the Support to Study scholarship. Accommodation and Relocation components can be awarded alongside the exceptional circumstances financial component assessment, however normal eligibility criteria applies to these components.
- 5.4. The Scholarships team retains the right to reject evidence and applications if they do not reasonably meet the eligibility requirements and/or exceptional circumstance criteria.
- 5.5. If your Package includes option 1.1(a) Financial Support, this component will be paid in two equal amounts directly to your nominated bank account each year, normally in the first weeks of each semester.
- Your enrolment must be finalised at least 4 weeks before the start of semester to ensure timely payment. If exceptional circumstances prevent this, students must advise by 4 weeks before semester start as to why or the offer will be lapsed.
  - If you are enrolled part time as defined in 3.2 you will receive half of the half-yearly payment.

- c. If you withdraw from your course before Census, you will be required to repay any amount of the Support to Study Scholarship Package paid to you.
- d. Financial component is valued at up to \$3,000 per year, or \$1,500 per semester. Scholarships awarded in the mid-year Scholarships' round or students who commence in Semester 2 are not eligible for a Semester 1 payment and will receive \$1,500.

**5.6.** The financial support of your Package may come from one of the University's many generous donor scholarships. These scholarships may have additional terms and conditions which will be detailed in your Package offer. All applications submitted by Tasmania-based students will be automatically considered for a Donor funded Scholarship. Where the terms and conditions conflict with those outlined in this document, the terms and conditions of the donor scholarship will be given precedence.

## **6. ACCOMMODATION SUPPORT**

- 6.1.** Accommodation support is available to commencing students from regional or remote Tasmania whose home address is more than 50km from their enrolled campus; it may also be available to eligible interstate and New Zealand students who are planning to relocate to Tasmania.
- a. be commencing a course with us for the first time; and
  - b. be enrolled at a Tasmanian campus over 50km from your home address; and
  - c. meet the general eligibility criteria in section 2.1 of these terms and conditions.
- 6.2.** Students allocated this component are guaranteed a room in University of Tasmania Student Accommodation, however must also complete an application for accommodation to allocate a suitable room.
- 6.3.** Accommodation Support is only provided as a Credit on your University of Tasmania accommodation account and is only valid for University of Tasmania student accommodation.
- Please note: The Jane Franklin Hall is NOT part of University of Tasmania accommodation, and therefore is not eligible for the Accommodation support Credit.*
- 6.4.** Your accommodation credit must be applied in the study period in which it is offered, or the credit will lapse. Credit must be utilised within 12 months.
- 6.5.** Your Accommodation scholarship will be applied equally per fortnight across the length of your stay, until the credit has been expended.
- 6.6.** Students who complete their first year at a campus less than 50km from their home address and who must relocate in second year as a compulsory requirement of their degree may be considered for the Accommodation credit. You must email [Scholarships.Office@utas.edu.au](mailto:Scholarships.Office@utas.edu.au) at the time of your application if this applies to you. Requests submitted after scholarship applications close may not be considered.

## **7. RELOCATION SUPPORT**

- 7.1.** Relocation Support is available to commencing students from regional or remote Tasmania whose home address is more than 50km from their enrolled campus; it may also be available to eligible interstate and New Zealand students who are planning to relocate to Tasmania.
- a. commencing a course with us for the first time;
  - b. enrolled at a University campus over 50km from your home address to attend classes on that campus;

- c. enrolled in at least 2 on campus units; and
- d. meet the general eligibility criteria in section 2.1 of these terms and conditions.

If your Package includes relocation support, this component consists of a one-off payment that will be paid in one lump sum directly into your nominated bank account, normally in the first weeks of your first study period. Your enrolment must be finalised at least 4 weeks before the start of semester to ensure timely payment.

Students who complete their first year at a campus less than 50km from their home address and who must relocate in second year as a compulsory requirement of their degree may be considered for a Relocation payment. You must email [Scholarships.Office@utas.edu.au](mailto:Scholarships.Office@utas.edu.au) at the time of your application if this applies to you. Requests submitted after scholarship applications close may not be considered.

## 8. COURSE TRANSFERS

- 8.1. Changing your course will generally not affect your Package as long as you remain enrolled in the same course level with the University. Scholarship duration will not be extended and may not support you to the end of a new degree.

Changing into a fee scholarship course will result in your Support to Study Scholarship Lapsing. *A list of common fee scholarship courses can be found at [Fee Scholarships](#).*

Students who progress from a Diploma to a Degree in the same area of study, will have their scholarship extended to a maximum of four years full time or eight years part time.

## 9. INELIGIBLE COURSES

- 9.1. Please note that the following courses and units are not eligible for Support to Study:
- a. All Fee Scholarship courses (*a list of common fee scholarship courses can be found at [Fee Scholarships](#)*)
  - b. University Preparation Program
  - c. Bachelor of Philosophy
  - d. UniGO Travel units
  - e. Students studying only Open Universities Australia units are not eligible. Other students will be assessed on a case-by-case basis.

## 10. LEAVE OF ABSENCE

- 10.1. If you have a Leave of Absence approved during your study your Financial Component of the Support to Study Scholarship Package will pause until you return at the end of your approved break (up to a maximum of 12 months).

- 10.2. You must contact the Scholarships Office at [Scholarships.Office@utas.edu.au](mailto:Scholarships.Office@utas.edu.au) to have your scholarship paused at the beginning of your Leave of Absence. You must contact again when you return to study for your payments to resume.

## 11. DISCONTINUATION OF YOUR SUPPORT TO STUDY SCHOLARSHIP PACKAGE

- 11.1. Your Support to Study Scholarship Package will be discontinued if any of the following occur:
- a. deferral of your start date;
  - b. completing your course early;
  - c. withdrawing from all of your courses;
  - d. you are excluded from the University;
  - e. you do not enrol in any units in a half year period without a Leave of Absence;

- f. your Leave of Absence is for more than 12 months;
- g. you breach any of the University's Ordinances, policies and/or procedures;
- h. you provide documentation as part of the assessment that the University later deems not to be genuine; or
- i. you change into a fee scholarship course

## **12. REIMBURSEMENT**

- 12.1.** If your Package is discontinued as a result of one of the above criteria in clause 11.1 or you withdraw from your university course, the University will request reimbursement of the scholarship funds already paid for the current semester. Failure to reimburse an amount may affect future payments and enrolment.

## **13. REASSESSMENT**

- 13.1.** Requests for reassessment must be received by the Scholarships Office within 21 days of the notice of outcome/assessment by emailing [Scholarships.Office@utas.edu.au](mailto:Scholarships.Office@utas.edu.au).

## **14. COMMUNICATION**

- 14.1.** Any communication relating to your Support to Study Scholarship Package before your enrolment will be sent to the email address you provided in your scholarship application.

## **15. PRIVACY**

- 15.1.** Any photographs and/or videos taken by the University of Support to Study Scholarship Package recipients may be used in publicity material to promote the University and its scholarship program. By agreeing to these terms and conditions you agree to the use of photos and videos.
- 15.2.** All personal information collected by the University is governed in accordance with the University Privacy Statements and Privacy Policy. For further information, refer to [Privacy](#).

## **16. AUSTRALIAN TAXATION OFFICE INFORMATION**

- 16.1.** The University does not withhold PAYG tax from any payments made as part of your Package. It is your responsibility to check with the Australian Taxation Office (ATO) and/or an independent tax adviser to determine payments will be classified as taxable income.

The following is provided as a general guide only:

- a. Scholarships, bursaries or awards held by students who are enrolled full-time are generally tax exempt.
- b. Scholarships which include a work experience component are generally tax exempt provided the work experience is not compulsory.
- c. Scholarships, bursaries or awards held by students who are enrolled part-time are generally not tax exempt and may need to be declared as taxable income.
- d. This ATO scholarship decision tool can help you identify whether your payment will be classified as taxable income.

## **17. VARIATION OF TERMS AND CONDITIONS**

- 17.1.** The University reserves the right to update or amend these Terms and Conditions at any time without prior notice. The University will provide notice of any changes to these terms and conditions in writing if it deems it necessary and practical.
- 17.2.** If any of these terms are or become invalid, at our option, the relevant part is severed, and does not affect the validity of the remaining parts. Neither of us, nor a student, is (nor can a student represent themselves to be) an employee, partner, agent or other

representative of the other. A waiver must be in writing & signed. We don't waive a right if we fail to or delay exercising it.

**17.3.** The Terms and Conditions outlined in this document are guided by the Processes and Procedures of the University.

**18. GENERAL**

**18.1.** All support packages are awarded at the University's discretion.

**18.2.** The University reserves the right to revoke any package at any time if a student is found to have provided information that is false or misleading, does not meet the package eligibility criteria (including admission requirements), or does not comply with the ongoing package conditions.

**18.3.** Students must observe the University's rules of conduct and behaviour otherwise this scholarship may be revoked immediately.

**18.4.** The University excludes all liability to the maximum extent permitted by law.

**18.5.** These terms and conditions are governed by the laws of Tasmania.